



Glenda Ritz, NBCT
Indiana Superintendent of Public Instruction

MEMORANDUM

TO: Superintendents, Principals, Test Coordinators

FROM: Dr. Michele Walker, Director
Office of Student Assessment

DATE: May 14, 2015

RE: Assessment Committee Participation

The Office of Student Assessment is pleased to announce the creation of **Assessment Committees** for the following important tasks:

- Standards Setting / Cut Score Setting
 - ISTEP+ Grades 3-8
 - English/Language Arts
 - Mathematics
 - ECAs (College- and Career-Ready Portion)
 - Algebra I
 - English 10
 - NCSC (Alternate Assessment) Grades 3-8, 10
 - English/Language Arts
 - Mathematics
- Grade 10 Assessment Development
 - English/Language Arts
 - Mathematics
 - Science

Assessment Committee participants are selected from a pool of educators. Interested teachers, instructional coaches, and building/corporation administrators can add their names to our pool of educators by completing and submitting the below survey **on or before Thursday, May 21, 2015:**

<http://www.doe.in.gov/assessment/introduction-idoe-assessment-committee-participant-survey>

Participants are selected based on criteria, including background, experience, and statistical representation of Indiana's students. Statistical representation "attributes" include geographic location (north, central, south), type of community (urban, suburban, rural), and socioeconomic status (high or low poverty).

Selected educators are invited to participate in committees via email, and invitations will be distributed in June. Educators who indicate availability to serve on the specified dates will receive additional details via email. The duration of most committees is 2-3 days in length, and committees will meet during the months of July, August, and September.

All committee meetings take place in Indianapolis, and participants are eligible to receive Professional Growth Points (PGPs) for participation in Assessment Committees. Educators receive an honorarium for each day of participation, and mileage, parking, hotel (if more than 50 miles one-way), and particular meals are provided.

Thank you for forwarding this information to educators throughout your school/corporation at your earliest opportunity.